### Goals “WHAT”
Goals are broad statements about "what" will the project accomplish? Projects may have more than one goal, but many objectives per goal.

### Objectives “HOW”
Objectives are specific statements about “how” of the process to achieve the goal(s). Every goal will have one or more objectives tied to it. Always start an objective with an action verb that is measurable.

### Activities
What we do. A group of tasks to produce the outputs.

### Outputs
The quantitative measurement of a tangible product.

### Impacts
Impact is a desired change in the status of targeted community that would not have occurred without contribution of this project.

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<th>Project Goal(s)</th>
<th>Project Objectives</th>
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<th>Outputs</th>
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**Risks:** Describe and list all the risks that can jeopardise the delivery of the project. Also describe methods and approaches for mitigating the risks in order to achieve project impacts.