



RAEng/Leverhulme Trust Senior Research Fellowships

Guidance Notes for Final Report

Coversheet

Provide outline details e.g. name, university, department, title of research project, name of replacement academic, start and finish dates.

Introduction

Short (1/2 x A4) description of the background to the research.

Aims and Objectives

Briefly state the aims set out in your original proposal and what you hoped to achieve as a result of the Fellowship.

Technical Aspects of the Secondment

To form the main part of the report - present details of the work you have undertaken, to what extent you achieved your aims and objectives, and any developments that led to significant changes in the research project compared to the original proposal.

Dissemination

Full bibliographic information on publications, including publications that have already appeared, those which are in press/accepted for publication, and any plans of how you intend to disseminate information on your work more widely. Also list any additional known events at which you intend to present or have presented your research.

Replacement Academic

Include any developments in the career of the replacement academic employed to cover your teaching and administrative duties. How did they progress over the course of the fellowship, and what are their future career prospects following their experience during their replacement period? To what extent were you released from the commitments originally proposed to be covered, were you relieved of any further commitments not originally envisaged?

Conclusion

Bring out the main overall points particularly how the Fellowship met your original aims, and how any experience gained from the Fellowship will feed back into your future career development.

Length of Report

The report should be between 5 and 8 pages in length, with diagrams being appended as necessary.