



## RAEng/Leverhulme Trust Senior Research Fellowships

### Conditions of Award

The Royal Academy of Engineering (The Academy) and The Leverhulme Trust (together referred to as 'The Scheme Providers') award Senior Research Fellowships to individuals of proven ability to carry out full-time research in any area of engineering. The aim of the Fellowships is to provide opportunities for mid-career academics to be relieved of all teaching and administrative duties for a period of between one academic term and one year, and to aid in the development of the career of the academic who shall take on these duties.

The Scheme Providers agree to contribute to the costs of a Fellowship subject to the following conditions:

1. The period of tenure shall be between one academic term and one year, commencing on a date to be agreed with The Scheme Providers, normally by 1st October of the year in which the award is made, or at the beginning of an academic term for Fellowships of less than one year's duration.
2. During the period of tenure, the post-holder shall be known as The Royal Academy of Engineering/Leverhulme Trust Senior Research Fellow and all publications shall carry this title.
3. The post is provided in respect of a named individual and is not transferable. In the event that the post-holder leaves his or her appointment before the end of the term of the Fellowship, The Scheme Providers reserve the right to terminate the award.
4. The post-holder will be a university employee and shall be subject to the normal terms and conditions for research and analogous staff.
5. The Post-holder is expected to devote his or her time to research and should not accept or hold any other appointment, paid or otherwise, except with the prior knowledge and approval of The Scheme Providers.
6. The Fellow's employing institution will be required to submit the curriculum vitae of the replacement academic to be appointed and to show that appropriate arrangements have been made to cover the Fellow's teaching and administrative duties. The replacement will be subject to approval by The Scheme Providers.
7. The Scheme Providers undertake to reimburse the Host University for the gross salary costs of the replacement academic, normally at the starting salary of the host institution's lecturer pay scale. The submitted costs should cover the gross salary of the replacement academic for the entire Fellowship period, including indexation and any anticipated pay awards. The salary shall be agreed between The Scheme Providers and the Host University in advance of the post-holder taking up his or her post.

8. Payments in accordance with the above will be made to the Host University against invoices submitted half-yearly in advance. The first and second payments will cover 50% and 40% of the salary costs respectively, with the final 10% payable on submission to the Academy by the Post-Holder of a satisfactory final report. No VAT or overheads are payable by, or chargeable to, The Scheme Providers in respect of payments to the Host University.
9. In addition, The Scheme Providers will provide a Support Fund of up to £2,500 towards equipment, consumables and travel directly related to the research. The Support Fund shall be paid to the Host University in a single installment, payable in advance, provided against reasonable estimates. The award shall be held on account at the Host University for the exclusive use of the Fellow who shall be required to monitor its expenditure and provide details to The Academy upon completion of the Fellowship.
10. The post-holder will keep the results of his or her research confidential in accordance with any confidentiality and publication policy and guidelines of The University, particularly where The University may wish to protect the results of the research work with intellectual property rights prior to the publication of the results. Any publication of the results shall carry an acknowledgement of the financial support received from The Scheme Providers.

Ahead of any proposed publication the post-holder will disclose the nature of his or her research and its results to the 'knowledge transfer office' of The University in order that any intellectual property arising from the work might be protected in a timely and efficient fashion.

11. The Scheme Providers reserve the right to terminate the award on the grounds of an individual's failure to comply with the Conditions of Award or if, in the opinion of The Scheme Providers, the post-holder becomes unfit or unable to pursue the research for which he or she was appointed. In the event of termination of the Fellowship, The Scheme Providers shall pay The University their share of any gross salary costs and Support Fund properly incurred up until the date of termination, provided that such amounts do not exceed the amount which would have become payable in that year.

The payment of all monies to the Host University in respect of the Senior Research Fellowship shall be conditional in all respects upon the acceptance of these conditions by both the Host University and by the holder of the award.

12. The Fellow shall submit a written progress report to the Scheme Providers at the mid-point of the Fellowship, and a final report no later than three months after the completion of the Fellowship. The Final payment of 10% will be conditional upon receipt of a satisfactory final report.